

OFFICE OF THE PRINCIPAL;DARBHANGA MEDICAL COLLEGE, LAHERIASARAI

MEMO NO. /LAHERIASARAI, DATED:

**Tender notice for selection of Private Security Agency(PSA), for providing services of security guards(s)(Armed & un-armed) & other semi-skilled/skilled/highly skilled (House keepers, plumber, electrician, driver, computer operator, photographer, Mali (Gardener) etc.) manpower in Darbhanga Medical College, Laheriasarai, Darbhanga in the State of Bihar.**

1. Darbhanga Medical College, Laheriasarai, Darbhanga in the state of Bihar, intends to select a single agency having sufficient experience and expertise in providing security services, for providing services of security guards(s) (Armed & un-armed) & other semi-skilled/skilled/highly skilled (House keepers, plumber, electrician, driver, computer operator, photographer, Mali (Gardener) etc.) manpower in the Medical College for a period of 01 (one) year and invites bids from eligible legal entities in providing the services as mentioned in the tender document.

2. The interested & qualified agencies, may download the tender documents(s), from the website [www.darbhngamedicalcollege.com](http://www.darbhngamedicalcollege.com) and may submit "tender documents along with a brief profile, mentioning technical and financial details, and other related documents, as per the terms and conditions mentioned in this tender, in a sealed envelope clearly superscribed as "Tender Notice for selection of Private Security Agencies(PSA) for providing services of security guard(s) (Armed & un-armed) & other semi-skilled/skilled/highly skilled (House keepers, plumber, electrician, driver, computer operator, photographer etc.) manpower in Darbhanga Medical College, Laheriasarai, Darbhanga in the State of Bihar", by speed post/registered post (courier or by hand submission of bids will not be allowed) at the office of the Principal, Darbhanga Medical College, Laheriasarai, Darbhanga, Bihar on or before 21<sup>st</sup> day after publication of tender at 5 P.M.

3. The Darbhanga Medical College, Laheriasarai, Darbhanga will have the sole authority, for publication of the tender documents(s) with detailed terms of reference, bid(s) submission, technical and financial evaluation of bids received and final selection of the service provider for providing security services in the Medical College.

4. Schedule of Selection process:

| Sl No. | Event description                                 | Timeline  |
|--------|---|---|
| 1      | Closing, date & time of receipt of tender         | On or before 21 days after publication of Tender  |
| 2      | Time , Date and venue of opening of Technical Bid | On or before 22 days after publication of Tender at 12.30 PM in the office of the Principal, Darbhanga Medical College, Laheriasarai, Darbhanga, Bihar. |
| 3      | Time, Date and Venue of opening of Financial Bid  | To be communicated by the Medical College through website/notice board.   |

5. The bids (Both technical and financial) will be opened in the official chamber of the Principal, of the Darbhanga Medical College, Laheriasarai, Darbhanga, Bihar as per the schedule mentioned in Para 4. In the event of any of the above-mentioned day being declared a holiday/closed day for the Medical College, the bids will be received/opened in the next working day at the scheduled time. The agency's authorized representatives may attend the tender opening on the date and time as mentioned above in Para 4.
6. The tender shall be accompanied by Earnest Money Deposit(EMD) of Rs. 1,00,000=00 (One lakh), in the shape of Demand Draft (DD) from any schedule Bank in Favour of Principal, Darbhanga Medical College, Laheriasarai payable at Darbhanga. It may be noted that no bidder is exempted from deposit of EMD. Tenders without EMD shall be summarily rejected.
7. The Darbhanga Medical College, Laheriasarai, Darbhanga, Bihar, reserved the right to accept or reject any or all tender or change the terms and conditions of the tender or cancel the tender without assigning any reasons at any stage and time.
8. For any further clarification, regarding the contents of the tender document, please contact on mobile no. 9470003251, during office hours from 10.00 AM to 5.00 PM.
9. All further, notification/amendments (if any), shall be posted on the website [www.darbhangamedicalcollege.com](http://www.darbhangamedicalcollege.com) of the Medical College.

Principal  
Darbhanga Medical College  
Laheriasarai.