

पत्रांक-

658

प्रेषक,

प्राचार्य,
दरभंगा चिकित्सा महाविद्यालय,
लहेरियासराय।

सेवा में,

निदेशक
सूचना एवं जन-सम्पर्क विभाग
बिहार, पटना।

लहेरियासराय, दिनांक- 17.2.2020

विषय:- किराये के वाहन हेतु निविदा प्रकाशन के संबंध में।

महाशय,

उपर्युक्त विषय के संबंध में सूचित करना है कि वित्तीय वर्ष 2019-2020 में दरभंगा चिकित्सा महाविद्यालय लहेरियासराय के पीओएसओएमओ विभाग हेतु किराये के वाहन के लिए निविदा प्रकाशन करने की आवश्यकता है।

अतः आपसे आग्रह है कि संलग्न निविदा सूचना को अविलम्ब अंग्रेजी तथा हिन्दी दैनिक समाचार पत्र (राष्ट्रीय एवं प्रादेशिक) में कम से कम तीन दिनों तक शीघ्र प्रकाशित करने की व्यवस्था की जाय। निविदा सूचना की एक प्रति एवं सीडी आपके पास आवश्यक कार्यवाही हेतु संलग्न है।

सधन्यवाद।

अनुलग्नक- निविदा सूचना नियम एवं शर्तों के साथ एक प्रति में।
सीडी- एक।

विश्वासभाजन

17.2.2020

प्राचार्य,

दरभंगा चिकित्सा महाविद्यालय,
लहेरियासराय।

- (ii) The following sealed envelopes "A" and "B" to be further sealed in a common envelop addressed to Principal, Darbhanga Medical College, Laheriasarai, Darbhanga, Bihar-846003 and super-scribed with "Tender for Vehicle for P.S.M. Department of Darbhanga Medical College, Laheriasarai on or before 21st day after publication of Tender.

Envelop A- Technical Bid containing all essential documents for Technical bid. Such documents to include the following:

- i. Earnest Money deposit as per para 4 (c) above.
- ii. Self attested copy of PAN and GST registration
- iii. Documentary evidence of RC (self certified copy of RC evidence) if available. RC would be provided at the time of agreement with commercial registration by the competent authority.
- iv. Bidder shall submit an affidavit sworn before First Class Magistrate/ Notary stating that he has not been debarred/blacklisted by Central Govt./State Govt./Semi Govt. organization.

Envelop B- Financial Bid containing duly filled, stamped and signed in

the format provided in Annexure-A

- (iii) **Submission of Tenders:** The sealed tenders as above should be submitted through speed post on or before 21st day after publication of tender to the Principal, Darbhanga Medical College, Laheriasarai, Darbhanga-846003(Bihar).
- (iv) **Opening of Tenders:**
- a) Firstly the Technical Bid shall be opened on or after 21st day after publication of tender at 12.30 P.M by the purchase committee. The Bidder's representative may attend the tender opening with proper photo I card and authorization letter. All related notice may be shown on www.darbhangamedicalcollege.com.
 - b) In the event, the date of Bid opening as above is declared Govt. Holiday the tenders shall be opened at the same time on the next working day.
 - c) The envelopes containing Financial Bid (Envelope-B) shall be signed by all committee members and kept unopened for opening at later stage.
 - d) The date and time of opening of financial bids shall be informed to all such bidders who qualify in technical evaluation through www.darbhangamedicalcollege.com. The bidder's representative may choose to attend the opening of financial bids.
- (v) **Evaluation and Award of contract:**
- a) The preliminary scrutiny of the Technical bid shall be made first to check whether all pages of Technical Bid are properly signed, all documents as stated in para d

- right to hire vehicle from any other sources at the expense of the Bidder.
- (xx) The DMC has the right to ask the Bidder for removal of driver, who is not found competent, orderly or disciplined.
- (xxi) DMC reserves the right to terminate the contract without assigning any reason by giving a notice of 30 days to the Bidder at any point of time during the entire duration of contract.
- (xxii) If after acceptance of offer for the work in question the selected agency fails to sign the agreement, EMD will also be forfeited.
- (xxiii) All the disputes arising out of this contract shall be settled amicably first and if it fails the same shall be referred for the arbitration under the provisions of arbitration and conciliation Act for time being enforced within Darbhanga Jurisdiction/ Patna High court
- (xxiv) In case of any complaint regarding timeliness, conduct of driver, cleanliness and maintenance of vehicle is not attended and resolved within time limit appropriate fine shall be levied on the agency. DMC shall be at liberty to get the services performed by other source and cost so incurred by DMC shall be recovered from the amount payable to the service provider or from the performance security deposit. In case of either non-supply of vehicle as per requirement or supply of vehicle of inferior model/ make (as given in contract) or unsatisfactory performance a penalty of 5% of the each bill shall be deducted.
- (xxv) **Payment terms:** The payment shall be made on submission of the bills on monthly basis after the satisfactorily completion of the work assigned, at approved rates after deducting penalties if any. No advance payment will be made. The Bidder while raising the bill should clearly mention full vehicle number with duly signed by user.
- (xxvi) DMC will deduct TDS or GST at prescribe norms on payable amount.
- (xxvii) Principal, Darbhanga Medical College, Laheriasarai reserves the right to amend or reject any and/or all tenders, if the need be, without giving reasons thereof.

विस्तृत जानकारी के लिए वेबसाइट :
www.darbhngamedicalcollege.com पर देखा जा सकता है ।

12-2-2020
Principal
Darbhanga Medical College
Laheriasarai.

- (ii) are enclosed. The bids found deficient of any documents and EMD shall be summarily rejected at this stage.
- b) Subsequent to the above, eligibility and qualification of Bidders shall be examined and evaluated.
 - c) The bidders found eligible and qualified shall be considered as technically responsive Bidders and shall be considered for opening of Financial Bid.
 - d) The bidder offering lowest amount for a particular schedule shall be selected as the preferred Agency for that schedule.
 - e) Rate amount should not exceed as rate approved/scheduled of Bihar State Tourism Development Corporation, Bihar Patna.
- (vi) **Duration of contract:** The contract shall be for a period of 1 year from the date of signing of contract. The contract can be extended for the further period of 1 year based on satisfactory performance by mutual agreement. The contract may be terminated by giving one month notice in case services are found unsatisfactory or even for violation of any term and condition of this contract.
- (vii) **Performance security:**
- a) The service provider shall deposit with the Principal, Darbhanga Medical College, Laherisarai performance security of INR Rs. 25,000/- (Twenty five thousand) at the time of signing of contract.
 - b) The performance security should be in form of Bank Guarantee issued from a Nationalised/scheduled Bank in favour of Principal, Darbhanga Medical College, Laherisarai with the validity of 60 days beyond the expiry of the contract.
 - c) The Principal, Darbhanga Medical College, Laherisarai shall have the right to forfeit the performance security in the event of any gross negligence of the services or even not started the work/failed/denied or withdraw from the said offer after signing the Agreement and more show in such situation steps for blacklisting/debarring the agency may be taken by the institution for a reasonable period.
 - d) Darbhanga Medical College shall release the Bank Guarantee for full amount or balance amount, as the case may be on expiry of this contract.
- (viii) Bidders are advised to read the tender document carefully before submitting the tender form. It will be presumed that the bidder have considered and accepted all the terms and conditions of this tender. No enquiry, what so ever verbal or written shall be entertained in respect of acceptance/rejection of the tender. **BIDS MUST BE UNCONDITIONAL**
- (ix) The successful bidder shall not engage any sub-contractor or transfer the contract to any other person/firm/agency in any

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Annexure-A

Sl No.	Type of Vehicle	Rate in Rupees (excluding GST)							
		Local Booking					Monthly Booking		
		Half Day (35 KM/4 Hr)	Full Day-A (60KM/8Hr)	Full Day-B (75/12Hr)	Full Day-C (Extra Rate after 12 Hr)	Extra rate (Per KM)	Up to 1000 KM	Up to 1500 KM	Up to 2000 KM
1	Mini bus (AC) for 17-18 or 21 or 25 or 30 or 31 seaters								
2	Marazzo/Innova/Xylo (AC) 7- 8 seaters								

We agree to provide services in accordance with the scope of services and Terms and conditions given in Tender for a Total bid amount for the quoted schedule.

Signature and seal of Bidder
Name and designation of authorized signatory of Bidder

Tender for Hiring of Vehicle for the P.S.M department of Darbhanga Medical College, Laheriasarai.

1. Sealed tenders are invited from eligible bidders for hiring of vehicle (inclusive fuel, Driver with maintenance) for the PSM department of Darbhanga Medical College. The bidders are required to quote rates for the type of vehicles as per following:

Sl No.	Type of Vehicle	Numbers of seats
1	Mini bus (AC)	17-18 or 21 or 25 or 30 or 31 seaters
2	Marazzo-Innova/Xylo (AC)	7-8 seaters

2. The bidders are required to submit their bid for any one or combination or all schedules given above and as per format given in Annexure-"A". The agency shall be selected on the basis of total bid amount quoted for particular schedule.
3. **The brief scope of services are given below:**
- The agency shall provide type of vehicle given in the schedule.
 - The vehicle should have commercial license issued from competent authority at the time of agreement.
 - The vehicle provided by the agency should be not more than one years old.
 - The vehicle shall be in good working condition.
 - The agency shall provide driver between age group of 35-50 years for vehicle possessing valid driving license.
 - The driver should wear clean uniform having name badge at all time. Driver should have workable mobile phone.
 - The drivers shall be ready to stay outstation location at any time.
 - The driver should not be an alcoholic/drug addict.
4. **The brief instructions to bidders and terms and conditions are given here under:-**
- Availability of Tender Documents:** The prescribed Tender documents can be download from www.darbhangamedicalcollege.com or from office in any working day freely.
 - Bidder's Eligibility and qualification:**
 - Copy of PAN Card and GST.
 - The Bidder should have vehicle registered on its own name and provide same type and no. of vehicle to the department as on due date.
 - Earnest Money deposit/Bid Security:** The EMD of Rs. 10,000/- (Ten thousand) only in form of DD issued by any schedule bank in favour of Principal, Darbhanga Medical College, Laheriasarai, Darbhanga, Bihar, payable Darbhanga should be submitted alonth with tender.
 - Preparation of Tender:**
 - The tender should be computer typed and free from over writing/cutting. Correcting fluid not be used in any case. Alterations unless legibly attested by the bidder, shall disqualify the tender. All the documents should be serially numbered and signed by the bidder.